

**INDUSTRIAL DEVELOPMENT AUTHORITY (IDA) OF THE COUNTY OF  
WASHINGTON, MISSOURI  
REGULAR MEETING MINUTES  
August 6, 2024**

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**Call to order:**

Board members present: Donald Thompson, Reggie Rowe, Chris Horton, Marty Simpson and Craig Portell. Others present: Jaclyn Rowe, IDA Consulting Director

Meeting called to order at 8:30 a.m. by board president, Donald Thompson.

**Approval/Amendment of Agenda:**

- a. Agenda amended to add under New Business:
  - Item C. Park Maintenance
  - Item D. Site Certification
  - Item E. Park Water Study

Agenda approved with a motion by Reggie Rowe and a second by Laura Wells. All approved. Motion carried unanimously.

**Regular business:**

- a. Minutes from the July regular meeting approved with a motion by Reggie Rowe and seconded by Chris Horton. All approved. Motion carried unanimously.
- b. A motion to pay the bills by Craig Portell and a second by Marty Simpson. All approved. Motion carried unanimously.

**Unfinished business:**

- a. The board will set for an informational zoom meeting at 9:45 concerning a possible grant to support an application that would establish a BDO Zone in Washington county.

**New Business:**

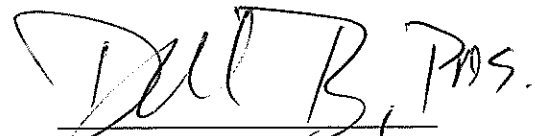
- a. Purcell Tire Groundbreaking is on schedule for August 13, at 10:00 A.M.
- b. Update from the Director: The director submitted a written summary of her monthly activities, including a tentative event schedule and a business advisory luncheon planned.
- c. The board asked the director to follow up with park maintenance duties in preparation of the groundbreaking on the 6th.
- d. The director will review the Shovel Ready Site certification requirements and discuss in upcoming meetings.
- e. The Park water supply survey is ongoing pending a survey from Archer Elgin engineering.
- f. A request has been submitted to perform the annual audit for the IDA. A questionnaire will be completed and submitted.

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- Don Thompson asked for a motion to enter executive session per RSMO 610.021(2) to discuss Real Estate at 9:30 a.m. A motion to go into executive session was made by Chris Horton and a second by Laura Wells. All approved. Motion carried unanimously.
- Regular meeting reconvened at 9:40 a.m.
- A motion to adjourn the regular meeting by Laura Wells and a second by Chris Horton at 9:40 a.m. All approved. Motion carried unanimously.
- The next meeting for Washington County IDA will be September 3, 2024 @ 8:30 a.m.

  
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Craig Porter, Recording Secretary

  
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Donald Thompson, President