

**INDUSTRIAL DEVELOPMENT AUTHORITY (IDA) OF THE COUNTY OF
WASHINGTON, MISSOURI
REGULAR MEETING MINUTES
February 6, 2024**

Call to order:

Meeting called to order at 8:27 a.m. by board vice-president Reggie Rowe.

Board members present: Reggie Rowe, Marty Simpson, Craig Portell, Chris Farrell, and Chris Horton.

Others present: Jaclyn Rowe, IDA Consulting Director

Approval/Amendment of Agenda:

- a. Agenda approved as presented.

Regular business:

- a. The minutes from the January 2, 2024, meeting was approved with a motion by Chris Horton and a second by Chris Ferrell. All were in favor. Motion carried unanimously.
- b. Motion to pay the bills by Craig Portell and seconded by Chris Horton. All in favor. Motion carried unanimously.
- c. Under an additional motion by Chris Farrell and second by Chris Horton it is noted that the above paid bill for Property/Liability Insurance, check # 7337 was the result of an open, advertised bid for coverage. We received no additional bids other than the current renewal quote which reflects the payment noted.

Unfinished business:

- a. 2024 Budget complete as approved last meeting and ready for signatures.
- b. An update on the Archer-Elgin water flow report was given by Reggie Rowe.
- c. WWTP #3 transfer pending a closing date.
- d. IDA park sign- on going research for lighting options.
- e. Traffic study options- ongoing discussion and information gathering for required traffic study requests.

New Business:

- a. Consulting Director Jaclyn Rowe updated the board with a detailed report of her daily activities for the month along with upcoming activities and events.
- b. Reggie Rowe asked for a motion to enter executive session per RSMO 610.021(2) to discuss Real Estate, RSMO 610.021 (1) to discuss legal issues and RSMO 610.021(3) to discuss personnel at 9:25 a.m. A motion to go into executive session was made by Chris Horton and a second by Craig Portell at 9:25 am. All in favor. Motion carried unanimously.

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- Regular meeting reconvened at 9:54 a.m.
- A motion to adjourn the regular meeting by Craig Portell and a second by Chris Horton at 9:55 a.m. All were in favor. Motion carried unanimously.
- The next meeting for Washington County IDA will be March 5, 2024



Craig Portell, Recording Secretary



Donald Thompson, President