

**INDUSTRIAL DEVELOPMENT AUTHORITY (IDA) OF THE COUNTY OF
WASHINGTON, MISSOURI
REGULAR MEETING MINUTES
March 5, 2024**

Call to order:

Meeting called to order at 8:35 a.m. by board president, Donald Thompson.

Board members present: Donald Thompson (phone conference) Reggie Rowe, Chris Farrell, Marty Simpson, Chris Horton, Craig Portell and Laura Wells.

Others present: Jaclyn Rowe, IDA Consulting Director

Approval/Amendment of Agenda:

- a. Agenda approved as presented.

Regular business:

- a. The minutes from the February 6, 2024, meeting was approved with a motion by Reggie Rowe and a second by Chris Horton. All were in favor. Motion carried unanimously.
- b. Motion to pay the bills by Craig Portell and seconded by Reggie Rowe. All in favor. Motion carried unanimously.
- c. Under an additional motion by Chris Farrell and second by Chris Horton it is noted that the above paid bill for Property/Liability Insurance, check # 7337 was the result of an open, advertised bid for coverage. We received no additional bids other than the current renewal quote which reflects the payment noted.

Unfinished business:

- a. Water flow. No new information
- b. WWTP 3. Don will follow up with Kara D. to help get a closing date.
- c. Board approved and authorized Jaclyn to order an updated survey of the industrial park with a max outlay of \$10,000. Motion by Chris Farrell and a second by Reggie Rowe. All were in favor. Motion carried unanimously
- d. Tabled any decision for lighting the Park sign.
- e. Sales Tax- The board instructed Jaclyn to submit a letter to the county to add the sales tax issue to be placed on the April 2025 ballot.

New Business:

- a. Motion to bid 2024 park maintenance with requests for disking rough areas and mowing along the street. Motion by Craig Portell and a second by Marty Simpson, all in favor. Motion carried unanimously.
- b. Consulting Director Jaclyn Rowe updated the board with a detailed report of her daily activities for the month along with the upcoming "Let's Grow" event.
- c. Don Thompson asked for a motion to enter executive session per RSMO 610.021(2) to discuss Real Estate, RSMO 610.021 (1) to discuss legal issues and RSMO 610.021(3) to discuss personnel at 9:25 a.m. A motion to go into executive session was made by Reggie Rowe and a second by Chris Farrell at 9:35 a.m. All in favor. Motion carried unanimously.

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- Regular meeting reconvened at 10:16 a.m.
- A motion to adjourn the regular meeting by Chris Horton and a second by Laura Wells at 10:25 a.m. All were in favor. Motion carried unanimously.
- The next meeting for Washington County IDA will be April 2, 2024.



Craig Portell, Recording Secretary



Donald Thompson, President