

**INDUSTRIAL DEVELOPMENT AUTHORITY (IDA) THE COUNTY OF  
WASHINGTON, MISSOURI REGULAR MEETING MINUTES  
September 2, 2025**

---

**Call to order:**

Meeting called to order at 8:30 A.M. by board president Donald Thompson. Board members present include Craig Portell, Marty Simpson, Chris Farrell, Sarah Land and executive director Jaclyn Rowe.

**Approval/Amendment of Agenda:**

- a. The agenda was approved with a motion by Marty Simpson and a second by Chris Farrell. All approved.
- b. A motion to approve the minutes from the August regular meeting was made by Chris Farrell and a second by Marty Simpson. All approved.

**Regular business:**

- a. A motion to add additional payment to the monthly bills for park grass maintenance prior to the Purcell event was included in the motion to pay the bills. Motion by Marty Simpson and a second by Craig Portell. All approved.

**Unfinished Business:**

- a. A&E Water study- No additional information at this time.
- b. Building Maintenance- The City of Potosi has repaired the office front door.
- c. Insurance Bid Request- The board has instructed the Director to publish the request in the Independent Journal for IDA property and liability insurance.

**New business:**

- a. A written report was presented to the board with detailed activities of the Director for the past month as well as upcoming events. The director reported that the Purcell event was very successful with the help and co-operation from the IDA and businesses in the Park.
- b. The Director will contact the board members with date options for a work session in the upcoming weeks.

The next regular meeting of the IDA board was set for October 7, 2025 at 8:30 A.M.

A motion to move to executive session per RSMO 610.021(2) to discuss Real Estate was made by Craig Portell and a second by Chris Farrell. All approved.

Regular meeting reconvened and adjourned at 10:17 a.m.

  
Chris Farrell, Recording Secretary

  
Donald Thompson, President