

**INDUSTRIAL DEVELOPMENT AUTHORITY (IDA) OF THE COUNTY OF
WASHINGTON, MISSOURI
REGULAR MEETING MINUTES
September 3, 2024**

Call to order:

Board members present: Donald Thompson, Reggie Rowe, Chris Farrell, Marty Simpson, Craig Portell and Laura Wells via phone conference. Others present: Jaclyn Rowe, IDA Consulting Director

Meeting called to order at 8:30 a.m. by board president, Donald Thompson.

Approval/Amendment of Agenda:

- a. A motion was made by Reggie Rowe with a second by Craig Portell to amend the agenda to include: D. Archer Elgen and E. Park maintenance. All approved.

Regular business:

- a. Minutes from the August regular meeting approved with a motion by Laura Wells and seconded by Marty Simpson. All approved. Motion carried unanimously.
- b. A motion to pay the bills by Reggie Rowe and a second by Craig Portell. All approved. Motion carried unanimously.

Unfinished business:

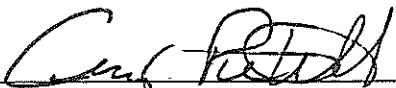
- a. The regular audit for 2023 is near completion.
- b. The industrial park improvement survey is pending completion from Daugherty Land Surveying.
- c. BDO Zone- The board asked Jaclyn to follow up with Echo Strat on a timeline to pursue involvement and possible MRPC inclusion.
- d. Jaclyn was asked to contact Archer Elgen regarding a timeline estimate to complete the water supply survey.
- e. Review follow up on all park maintenance including grass and dirt work by contractors.

New Business:

- a. A motion by Chris Farrell and a second by Laura Wells to approve a \$1,000 contribution to support the Career Mountain event. All approved.
- b. The campaign committee is being formed with upcoming meetings being planned.
- c. Director Jaclyn Rowe reported on the meeting with the county commission and planned meetings with other county and business leaders to discuss the IDA's Economic Development Policy.
- d. The Chamber of Commerce is to be in attendance at the October 1st IDA meeting.
- e. Director Jaclyn Rowe also provided the board with her printed report of monthly activities as well as upcoming events.

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- Don Thompson asked for a motion to enter executive session per RSMO 610.021(2) to discuss Real Estate & RSMO 610.021(3) to discuss Personnel at 9:20 a.m. A motion to go into executive session was made by Reggie Rowe and a second by Chris Ferrall. All approved. Motion carried unanimously.
- Regular meeting reconvened at 9:25 a.m.
- A motion to adjourn the regular meeting by Laura Wells and a second by Chris Ferrall at 9:25 a.m. All approved. Motion carried unanimously.


Craig Portell, Recording Secretary


Donald Thompson, President